

Zion UCC Consistory Meeting Agenda, November 9, 2017

Meeting called to order: 7:05 pm

Tim Schlegel

Members Present: Pastor Duffy, Tim Schlegel, Glen Gordon, Char Burchfield, Jeff Quinton, Joan Molhalski, Sarah Cousins

Approval of October Minutes: Motion to approve - Sarah Seconded - Joan Approved

Treasurer's Report: Motion to approve - Jeff Seconded - Sarah Approved

Trustee's Report : Meeting Report to be included on line and in the back of the church Motion to approve - Sarah
Seconded - Jeff Approved

Pastor's Report

Pastor Duffy

1. Pastor contacted MeTV for information about a commercial. Chris Wittingham from MeTV is coming to do a "pitch" on Tuesday. There is time to do a commercial (that they would shoot) before Christmas.
2. Online commercial idea.
3. Pastoral Care Team training postponed until early spring (too difficult to plan in November and December).
4. New Church App research.
5. Thank you to Wally, Steve, and Steve for Fire Safety Sunday.
6. Christmas Postcards are going out to neighbors using the mailing list. Only cost is postcard stamps. Mailing 500 postcards will cost \$170. We are using left-over postcards from previous years. We need volunteers to write short personal welcome notes on all postcards.
7. Pastor will be away for vacation from Dec 2- Dec 9. Rev. Hope Harle-Mould will preach and serve communion on December 3rd.
8. Christmas Eve is on a Sunday, so we will have 3 church services: 10:30am Advent 4 worship with favorite Christmas Hymns and Communion (if there is a sermon, it will be a brief one). 5:00pm Christmas Eve service with traditional musicians. 11pm Christmas Eve service with Contemporary Musicians. Both Christmas Eve services will have a Candlelight singing of Silent Night.
9. Pastor ran the Western NY Area Churches in Covenant Meeting last Sunday
10. Being trained in Capital Campaigns for the NY Conference

Committee Reports

- Administration - Jeff
- Christian Education- Char Successful Halloween Party. Practicing songs for Christmas Program
- Missions - Char - Veterans coats
- Church Life and Community Dinners - Joan - Sloppy Joes, \$180.82 75 guests 15 Volunteers
- Memorials - Eugene Robinson is unable to serve. Checks were paid for nursery doll clothes and for Welcome Mugs Balance \$ 3220.35
- Outreach - Bill
- Veteran's Voices - Bill - Joan and Gayle are updating the Veteran Voices bulletin board for Coats for Vets or money collection
- Pastoral Parish Relations - Jeff
- Health Ministry - Glen - Flu shots went well . Don't forget to bring in your Dash's tape!! Maybe check into Red Cross coming. Blood drive was missed.

Old Business

1. Drapes - update ALL taken care of
2. Welcome Mugs have been ordered.
3. Prison Ministry – potluck update? Mark Duguay is excited to present the Ministry Program. There are many ways to help. All are welcome and a Potluck dinner will be served. Thursday January 4th at 6pm no snow date available. More details to come.

4. Update on Flea Market Cancellation - Due to tax liability no paint nights, no business rentals will be allowed. Only things in line with our mission.
5. Community Garden Update – Sarah working on contacts and funding
6. Blessing Box installed out front _ All donations are welcome. Socks, mittens, scarves etc. Pastor will send a Thank you note.
7. Winter Coats needed for Veteran’s Hospital - See Sue House or Bill Roberts with monetary or coat donations

New Business:

1. Eugene Robinson has stepped down from Consistory. Edie Bauer is interested in stepping into the Alternate position, and Barb Miller is moving up to full Consistory member position. Ted is the other alternate
Motion made Jeff : seconded Glen: Approved
2. Motion made by Jeff, seconded by Glen to make Char Vice President with the resignation of Eugene.
3. Motion made by Jeff , seconded by Glen to make Sarah secretary Approved
4. Jeff update on Food pantry - He will have a meeting about a space
5. Discuss Welcome package
Motion to close 8:45 Glen and Sarah

Closing prayer: In the Church, for the people, with one another. Amen.

Next Meeting: Thursday, December 14th

TRUSTEES REPORT

I. Open issues

1. Snow Removal – We are in the process of deciding which snow removal company to choose and drawing a formal contract. It looks like we are leaning towards Mikey’s Mowing which would include snow removal of the sidewalks.
2. Treasurer report – We will be creating two accounts one to be operating budget and one to be a funds account. We will remove the following accounts from the 3000 accounts which you will find in the balance sheet: 30002 Lenten Folders, 30004 United Church Home, 30007 Altar Flowers(will be zeroed not removed and called just flowers), 30008 Special Flowers, 30009 The Christmas Fund, 30012 Building Improvement, 30013 Cemetery, 30014 Kitchen Fund, 30015 New Program Fund, 30016 In and Out, 30017 Gifts and Estates, 30022 NY Disability, 30024 Christian Education, 30099 Miscellaneous, and payroll service customer asset account
Ron will provide a an up to date dollar amount of what would be needed to fund the revised 3000 accounts however the Board of Trustees will fund them not to exceed \$10,000 and only be a one-time transfer/funding of the accounts.
3. Filling Vacant Sexton Position - We will utilize Jason as a temporary employee at \$12.50/hour to supplement the missing sexton with no minimum hours and no more than 12 hours per week his duties are to be determined by building and grounds committee by the next meeting. (This will pass through the administrative committee for approval refer to Debbie Griner)
4. Roof Repairs – Status update - Rob Voss provided update that the roof seems to not be leaking.
5. Review snow removal and mowing options/bids. - It was discussed that Mikey’s Mowing was the best option between the proposed bid from Armstrong Landscape and Snowplowing, Norther Green Landscaping and Plowing, Stonish’s lawn care, and Mikey’s Mowing Inc. It was decided that we would need a Sunday morning stipulation and the Church would pay monthly. A “proper” contract was requested and a copy of the insurance policy of the purveyor of choice.
6. Fence mesh repairs - The repairs have been tabled to spring due to weather. Roof repairs on the shed were also mentioned and tabled until spring.

II. New business

1. Endowment Fund Cash Account - The Board of Trustees will create a new checking account at Key Bank and move the money from the cash account in the endowment fund to it in order to make it easier to remove funds for building improvements.
2. Rummage Sale (Missions) - We have authorized a rummage sale with the further research and to inform the Board of Trustees at the following meeting as to progress.
3. Wreath Sales (Missions) - Joyce Dolce will be heading up a wreath and poinsettia sale paired with the annual poinsettia sale with which proceeds will go to the general operating account.
4. Lawn treatment - The Board of Trustees approved lawn treatment of \$397 through “Weedman” .
5. Online Giving - The missions committee will be holding an “open enrollment” style promotion for online giving.
6. Next Meeting - The next meeting was scheduled for Tuesday November 7th at 6 pm.