



Zion UCC Board of Trustees

Meeting Report

February 8, 2018

I) Treasurer Report

- 1) Ron was not present but insurance shopping was discussed because of Ron's concern about the insurance policy that was due.
 - i) Trustees unanimously approved up to a 25K deductible to save on premium.

II) Review of Open Items

- 1) Cyle Pollutro is now the "Secretary/Treasurer" of the Trustees and has purchased a computer and is now running every transaction through Quickbooks that is shared with the Treasurer. He will be going back through 2017 to record Endowment performance as well to increase transparency.
- 2) External Audit – This was tabled until 12 months to revisit
- 3) Taxes have been found to not need to be filed. This was through James source Fran Vaughn (Licensed CPA).
- 4) Floor buffing – The company that is buffing the floors regularly, Richard Brandys, sent a bill for \$140 that is due from them. The Trustees created a subcommittee to research contract info and how often the floors are to be buffed and report back next meeting before paying this bill.
- 5) Payments to vendors update- everything is up to date (including snow plowing, OWCM, WNY Conference, and lighting reimbursements) other than the recent bill from the buffing company.
- 6) Church Rentals Policy Agreement – James provided an example that can be utilized as a version for us. Cyle will update and circulate for next meeting.
- 7) Bridge Rentals: The Trustees unanimously agreed to terminate our agreement with Meridian Bridge for the reasons that they are not paying the new rental rates, taking up too much space for storage, and causing damage to the floors regularly.
- 8) Post repair follow up - Tabled till weather breaks

Endowment –

- 9) Review of performance- no statement has been received since November.

III) New items

- 1) Cemetery: FOIL request is being made by Tim Schlegel and he will follow up with us next meeting.
- 2) Lawn vandalism of donuts were made last week. The camera for outside will need to be mounted. Ed Miller will follow up with the pastor.
- 3) Off hours entrance with coded door on the side of Kuck Hall was mentioned and further research will be done.